



## Attendance and Plant Status Hotline

To report an absence or check on plant status, call:

**(317) 834-8708**

When reporting absence, you must leave the following information:

- First Name
- Last Name
- Clock ID number
- Shift
- Reason for absence

This is the **ONLY** method that absences can be reported.

A prompt will ask you to select your department. Departments have been divided into the production and support groups below.

### Production Departments

1. Subaru Welding
2. Toyota Welding
3. SV Welding
4. Hot Stamping
5. Stamping
6. E-Coat / Assy
7. Production Control
8. Subaru Shipping
9. Toyota Shipping

### Support Departments

1. Quality
2. Die Maintenance
3. Engineering
4. Maintenance
5. Sales
6. Accounting
7. Human Resources
8. Information Systems